

The Local Governing Team of

Aldercar High School

The Governing Body needs to take a strategic role, act as a critical friend to the School and be accountable for its decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities

Terms of reference

1. **To agree constitutional matters***, including procedures where the Local Governing Team has discretion
2. To recruit new members as vacancies arise and **to appoint new governors*** where appropriate
3. **To hold at least three Local Governing Team meetings a year***
4. **To appoint or remove the Chair and Vice Chair***
5. **To appoint or remove a Clerk to the Local Governing Team*** The local governing team may, if the clerk fails to attend a meeting of the school, appoint any one of their number (who is not the headteacher) to act as clerk for the purposes of that meeting.
6. To appoint the Chair of any committee (*if not delegated to the committee itself*)
7. **To suspend a governor***
8. **To decide which functions of the Governing Body will be delegated to committees, groups and individuals***
9. **To receive reports from any individual to whom a decision has been delegated and to consider whether any further action by the Local Governing Team is necessary***
10. To keep the Health and Safety Policy and its practice under review and to make revisions where appropriate
12. **To review the delegation arrangements annually as noted**
13. Any items which individual governing bodies may wish to include

****these matters cannot be delegated to either a committee or an individual***

Membership – As per the Instrument of Government

Disqualification – as per Regulation 20 and Schedule 6 of the Constitution Regulations

These terms of reference agreed by the Local Governing Team on:

Date: 7th May 2024

Name of Governor	Category	End of term of Office
Claire Keyte	Parent appointed by GB/Board due to no election candidates	31/08/2026
Clare Hatto	Ex-officio by virtue of office as Headteacher/principal	Not recorded

Dawn Abernethy	Appointed by GB/Board	31/08/2026
Fay Cracknell	Appointed by GB/Board	31/08/2026
Gemma Roberts	Appointed by GB/Board	31/08/2026
Mrs Gemma Hall	Parent Governor	06/05/2028
Mrs Carole Brighton	Staff Governor	29/01/2028

Chair of the Local Governing Team	Claire Keyte
--	--------------

Vice-Chair of the Local Governing Team	Dawn Abernethy
---	----------------

Clerk to the Local Governing Team	Olivia Anthony
--	----------------

Quorum:	One half of the number of Governors in post
----------------	--